



Registered Office: 809, New Delhi House, Barakhamba Road, Connaught Place, New Delhi, 110001

Correspondence Office: Upstox Securities Private Limited, 30th Floor, Sunshine Tower, Senapati Bapat Marg, Dadar West, Mumbai, Maharashtra, India, 400013

Telephone: +91-22-6130-9999 | Fax: +91-22-6710-7492 | Email: support@upstox.com

REQUEST LETTER FOR ISSUE OF NEW DIS

Date (dd/mm/yyyy)								
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DP ID	1	2	0	8	1	8	0		Client ID								
Name of First / Sole Holder																	
Name of Second Holder																	
Name of Third Holder																	

Dear Sir / Madam,

☐ **OPTION 1**

I/We hereby request you to issue me/us a new Delivery Instruction Book for my/our Demat Account with above mentioned Client Id.

OR

☐ **OPTION 2**

I/We hereby request you to issue me/us a new Delivery Instruction Book for my/our Demat Account with above mentioned Client Id since we have misplaced the one which was issued. Book No. _____ was issued to I/We which contained slip number from _____ to _____.

Yours faithfully,

	First / Sole Holder	Second Holder	Third Holder
Name			
Signature			

NOTE : Kindly note that the DIS would be dispatched on the BO's correspondence address registered in our records. Incase of Non-Individual account (HUF/Corporate/Partnership/Company) stamp along with signature is mandatory.



Upstox Securities Private Limited | SEBI Regd. No. IN-DP-761-2024

..... (Please Tear Here)

Acknowledgement Receipt

Received REQUEST LETTER FOR ISSUE OF NEW DIS from:

DP ID	1	2	0	8	1	8	0		Client ID								
Name of First / Sole Holder																	
Name of Second Holder																	
Name of Third Holder																	

For Upstox Securities Private Limited